

MINUTES

The Minutes of the First Regular Meeting
of the Month of February of the Board of Education
Township High School District 214 held on February 11, 2021
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:01 p.m.

President Petro called the meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were present:

| | |
|------------------|----------------|
| William Dussling | Vice President |
| Mark Hineman | Member |
| Alva Kreutzer | Member |
| Mildred Palmer | Member |
| Dan Petro | President |
| Leonard Walker | Member |
| Todd Younger | Member |

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; E. Holmes, assistant director of community engagement and outreach; R. Knoepfle, executive assistant to the school board and superintendent; staff members; M. McCullough, assistant director of operations; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; T. Schlorff, director of instructional technology and technology services; C. Uhle, director of administrative services; parents; students; and citizens.

1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve the minutes of the Regular Meeting of January 21, 2021 and the Closed Session of January 21, 2021.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

3. PUBLIC COMMENTS

Lynn Perri, a Mount Prospect resident, addressed the Board regarding diversity, equity and inclusion programming.

L. Schillmoeller, a RMHS parent, addressed the Board regarding assessments.

- R. Lubbe, a JHHS parent, addressed the Board regarding remote learning and return to in-person instruction.
- L. Ross, an Arlington Heights resident, addressed the Board regarding the return to in-person instruction.
- L. Waycie, a Mount Prospect resident, addressed the Board regarding diversity, equity and inclusion.
- H. Graham, a PHS parent, addressed the Board regarding diversity, equity and inclusion.
- L. Dammann, a JHHS parent, addressed the Board regarding a return to in-person instruction.
- T. Cosley, a JHHS parent, addressed the Board regarding a return to in-person instruction.
- T. Dulany, a BGHS parent, addressed the Board regarding a return to in-person instruction.
- J. Cioh, a Mount Prospect resident, addressed the Board regarding diversity, equity and inclusion.
- T. Ferraro, a PHS parent, addressed the Board regarding a return to in-person instruction.
- J. Vesely, an Arlington Heights resident, addressed the Board regarding a return to in-person instruction.
- J. Ryan, a BGHS parent, addressed the Board regarding the Audio Enhancement system.
- A. Syverson Bullis, a RMHS teacher, addressed the Board regarding diversity, equity and inclusion.
- J. Derengowski, a PHS parent, addressed the Board regarding a return to in-person instruction.
- R. Schlenhardt, an Arlington Heights resident, addressed the Board regarding a return to in-person instruction.
- J. King, a RMHS parent, addressed the Board regarding a return to in-person instruction.
- K. Kall, a PHS parent, addressed the Board regarding a return to in-person instruction.
- R. Clananik, a JHHS parent, addressed the Board regarding a return to in-person instruction.
- L. Neacy, a PHS student, addressed the Board regarding diversity, equity and inclusion.
- E. Bauer, a RMHS parent, addressed the Board regarding trust.
- A. Cataldo, a JHHS parent, addressed the Board regarding a return to in-person instruction.
- D. McCall, a JHHS parent, addressed the Board regarding a return to in-person instruction.
- R. Menninga, a JHHS parent, addressed the Board regarding transparency.
- C. Little, a WHS parent, addressed the Board regarding a return to in-person instruction.
- A. Wachowski, a JHHS parent, addressed the Board regarding a return to in-person instruction.

4. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- R. Gillespie requested student information.
- E. Bauer requested student and personnel information.
- B. Soto requested operational information.
- M. Oclon requested bid information.
- K. Hood requested personnel information.
- M. Jankowski requested student information.
- Tanner/k12transportationresearch.com requested transportation information.
- K. Murschel requested student information.

D. Schuler reported that the District continues to remain in a financially stable position for this fiscal year and it is anticipated that the District will be finishing the year with a balanced operating budget.

D. Schuler presented the quarterly food and nutrition services update, noting that from August 17th to January 29th, the staff distributed over 743,800 meals to families in need in the community. In addition, they provide the free grab and go meal bag in-person students can receive daily if they so choose. D. Schuler reported that the USDA reimburses the District for all meals served.

As was also reported at the last Board meeting, D. Schuler indicated that the District was actively working to find partnerships to offer vaccines to staff members. He shared that the District was able to

secure a partnership to provide those vaccines. All D214 school personnel will have the opportunity to receive their first vaccination no later than February 26th and the District hopes to be able to assist sender districts in acquiring vaccinations as well. Outside of that partnership, the District is continuing to offer Forest View as a mass vaccination site in the northwest suburbs in the event that is of interest to the Cook County Department of Public Health.

D. Schuler noted that with staff receiving vaccines, athletics kicking into high gear, fine and performing art festivities being planned for the spring, and the numbers of cases staying low, he anticipates an April and May that has the potential to look a lot different than today that still aligns to public health guidance. He noted that President Biden has indicated he is going to release his reopen schools plan on Friday, so the administration will be keeping a very close eye on that and on any change in CDC recommendations, and will update parents with the weekly correspondence and at the regularly scheduled March Board Meeting.

5. BOARD MEMBER UPDATES

T. Younger attended the Education Foundation meeting on December 16, 2020 and the workshop on January 20, 2021. The Cares Fund raised over \$110,000 from over 700 donors. The Student Needs Task Force, part of the Education Foundation that supports emergency needs for students, as an example stepped up in the wake of a Rolling Meadows fire that affected students last week. The employee giving campaign raised over \$60,000, a 10% increase over last year. The Foundation continues to develop and sustain corporate partnerships, which results in opportunities for students such as the team based challenge on 3D modeling systems with Northrop Grumman. T. Younger also announced that the Foundation will again this year promote the D214 Cares campaign over the “2/14” Valentine’s Day weekend, hoping to raise \$2140 in the day of giving. He highly recommended that everyone visit the Education Foundation website.

L. Walker reported that NSSEO continues working on its improvement plan in the five identified areas of focus. They will be sharing their mid-year progress report with the member districts.

M. Hineman reported that Rolling Meadows High School placed 11th in the highest division for Illinois cybersecurity competition, qualifying the team to compete at the national contest. The top 12 teams make nationals. He also reported that the Center for Career Discovery is expanding its apprenticeship experiences for District 214 students. New apprenticeships will be offered in 2021 in the areas of Pharm Tech, Veterinary Tech Assistant, Graphic Arts, Multimedia and Athletic Training Assistant. Apprenticeships already are offered in Automotive, CNA, Construction and Trades, Cybersecurity and HVAC. Apprenticeships comprise 450 hours of paid, on-the-job training and related technical instruction. The students earn credit and real-world experience, and get paid doing it!

M. Palmer reported on the North Suburban Bar Association’s Mock Trial Competition, where students compete as litigators. It is a great way for students to work with local attorneys and judges.

A. Kreutzer reported that the JHHS Service Over Self program students have solicited donations and will be assembling and delivering “Thank You” gift baskets to the staff at Northwest Community Hospital. A. Kreutzer served on a focus group for the Illinois Association of School Boards to review programming. IASB will be making some changes in the recognition programs. She also highlighted the new Board member training webinars.

B. Dussling reported that the Benefit Committee meeting was held and that the use of benefits is at approximately 86-87% of the budgeted amount, due to the decline in elective surgeries as a result of the

pandemic. He reported that he participated in the District 214's first Future Educators Conference, an all-day event for students that included a signing ceremony for students committing to the District's Educator Prep Program. Over 300 students, parents, and representatives from partner schools participated in the Zoom event. B. Dussling reported that the State Comptroller's office is approximately \$650,000 behind in remitting Illinois State Board of Education approved funds to the district.

D. Petro thanked Mayor Hayes for hosting the Arlington Heights Chamber of Commerce Prayer Breakfast. He also participated in the Student Advisory and Parent Advisory committee meetings where valuable dialogue was held. D. Petro highlighted the Community Education offering of a SAT Test Prep program for District 214 students, a partnership with our schools to further support student success. More than 650 students have enrolled. Lastly, he noted he was encouraged by the IHSA opening up athletic opportunities for students.

6. APPROVE CONSENT CALENDAR 2021-013 through 2021-020

Items 2021-013 through 2021-020 appearing on the Consent Calendar were presented for the Board's consideration.

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve Items 2021-013 through 2021-020 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

A. Approve Accounts Payable 2020-013

Actual January 21, 2021 listing:

| | |
|----------------------------|-----------------------|
| Educational Fund Listing | \$981,504.29 |
| Operations and Maintenance | 211,495.52 |
| Transportation Fund | 467,842.72 |
| Capital Projects | 73,091.40 |
| TOTAL | <u>\$1,733,933.93</u> |

Checks Dated: January 21, 2021

Check Numbers: 741263 through 741555

Transfers Dated January 1-31, 2021 listing:

| | |
|----------------------------|-----------------------|
| Educational Fund Listing | \$2,321,473.45 |
| Operations and Maintenance | 19,560.79 |
| Capital Projects | 295.89 |
| TOTAL | <u>\$2,341,330.13</u> |

| | |
|----------------------------------|-----------------------|
| Actual February 4, 2021 listing: | |
| Educational Fund Listing | \$518,365.07 |
| Operations and Maintenance | 368,023.78 |
| Transportation Fund | 25,688.89 |
| Capital Projects | 102,690.02 |
| TOTAL | <u>\$1,014,767.76</u> |

Checks Dated: February 4, 2021
Check Numbers: 741565 through 741798

B. Personnel Transaction Report 2021-014

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2021-015

Approved the destruction of closed session audio recordings for the following meetings:

July 11, 2019

D. Review of Closed Session Minutes 2021-016

Approved the minutes of the closed session of the Board of Education for the period of July 1, 2020 through December 31, 2020 will remain closed and unavailable for public inspection.

E. 2021-22 Capital Projects Program 2021-017

Accepted the following bids:

| | | |
|------|---|-------------|
| BGHS | Riddiford Roofing Co. for seven roof areas | \$5,395,000 |
| EGHS | A-1 Roofing Co. for five roof areas | \$1,417,000 |
| RMHS | A-1 Roofing Co. for eight roof areas | \$3,377,000 |
| PHS | Happ Builders, Inc. for Curtain Wall (window systems) | \$2,214,000 |

Authorized its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the project, and to approve and execute change orders, and, with respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, authorized its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

F. Intergovernmental Agreement with Wheeling for Easement of South Street 2021-018

Approved the Intergovernmental Agreement with the Village of Wheeling for the South Street Easement.

G. O'Hare Noise Compatibility Commission 2021-019

Approved the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission.

H. 2021-22 Academic Handbook Revisions and Curriculum Changes – Part II 2021-020

Approved the 2021-2022 Academic Handbook Revisions and Curriculum Changes.

7. RESOLUTION AUTHORIZING COMMENCEMENT OF VAPING LITIGATION 2021-021

D. Schuler noted that there were no changes to the agenda item from the discussion at the last meeting.

It was moved by Palmer and seconded by Dussling that the Board of Education approve the Resolution Authorizing Commencement Of Vaping Litigation and the Attorney Client Fee Contract with Frantz Law Group, APLC (the “Contract”), with the law firm of Franczek P.C. acting as local co-counsel for the District.

There was no further discussion by the Board.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

7. 2021 SUMMER SCHOOL PROGRAM 2021-022

D. Schuler introduced L. Lopez, associate superintendent for teaching and learning.

L. Lopez explained that the District will be hosting summer school at Elk Grove High School and the Forest View Education Center. In one minor change from the board packet, the District is going to be able host the Newcomer Program at the Forest View Education Center along with the Extended School Year Program in Special Education. The English Learner and Language Arts Transition Programs will be held at Elk Grove High School and Driver’s Education will occur at school sites across the district to make it convenient for students to participate close to home. There will be a number of opportunities for students in a variety of formats, in addition to an extensive number of youth apprenticeship and internship opportunities in manufacturing, architecture, fine arts, information technology, cyber security, construction, automotive, engineering and others as well as unique summer enrichment experiences through the Talent Development Program.

L. Lopez recognized the collective work of M. Knight, S. Scholten and S. Pick along with the district-wide summer school leadership team for their work taking care of the many details a summer school program entails.

Discussion included:

- What new options were available this year, which included additional career pathway orientation courses;
- The possibilities of waiving fees, which will be dependent on staffing needs based on the capacity allowed for mitigation, so that is still to be determined in the next few weeks.

There were no comments from the public.

8. 2021-22 PRELIMINARY BUDGET GUIDELINES AND ASSUMPTIONS 2021-023

D. Schuler introduced C. Johnson, associate superintendent for finance and operations, who explained that the guidelines and assumptions are used to project revenue and expenses to build the annual budget, which runs from July 1 to June 30. This year, more than ever, there is great uncertainty with funding at the State and federal level, which makes projecting revenues more difficult. Hopefully, with the Governor's State of the State address next week, school funding will be more clear, along with future confirmation of the estimated EAV amounts within the District.

D. Schuler noted that the administration will be recommending that registration fees be suspended for another year to help struggling families.

Discussion included:

- it is comforting to see that the EAV is going back up;
- that the budget will be based on a balanced operating budget;
- CPI at 1.4% is back at a lower level than it has been for the past few years, which affects the amount of revenue that can be brought in.

There were no comments from the public.

9. CLOSED SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Student disciplinary cases. 5ILCS 12/2(c)(9);
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro
Nays: None

The Board convened in Closed Session at 8:59 p.m.

10. RECONVENE IN OPEN SESSION

It was moved by Palmer and seconded by Dussling that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger
Nays: None

The Board reconvened in Open Session at 10:40 p.m.

11. PERSONNEL MATTERS – JOB DESCRIPTIONS 2021-024

It was moved by Kreutzer and seconded by Dussling that the Board of Education approve the following revised job descriptions as amended:

- Director of Instructional Technology & Technology Services
- Director of Operations
- Assistant Director of Professional Learning
- Assistant Director of Operations
- Central Operations Supervisor

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger
Nays: None

12. ADJOURNMENT

It was moved by Kreutzer and seconded by Walker to adjourn. The motion carried.

The meeting adjourned at 10:42 p.m.

F. Daniel Petro, president

William J. Dussling, vice president